# Meeting Minutes

**Nevada State Emergency Response Commission (SERC)**

**Quarterly Meeting**

**Wednesday, April 24, 2024, at 9:00am**

*The Commission may take action on items marked “Discussion / For Possible Action”. Items may be taken out of the order presented on the agenda at the discretion of the co-chairs. Items may be combined for consideration by the Commission at the discretion of the co-chairs. Items may be pulled or removed from the agenda at any time.*

# CALL TO ORDER (Non-Action Item)

# Richard Brenner called the meeting to order at 9:07AM

1. **ROLL CALL, CONFIRM QUORUM, AND INTRODUCTIONS (Non-Action Item)**

* Roll was taken and a quorum was present

1. **PUBLIC COMMENT (Non-Action Item)** – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments are limited to three minutes unless the SERC elects to extend the comments for purposes of further discussion. Comments will not be restricted based on viewpoint.

* Mr. Brenner called for public comment. There was none.

1. **APPROVAL OF JANUARY 10, 2024, MEETING MINUTES (Discussion / For Possible Action)** – The SERC will review the January 10, 2024, meeting minutes; possible action may include approving, with or without amendments, or denying the minutes.

* Mr. Brenner called for a motion to approve the January 10, 2024 Meeting Minutes. Eric Santos carried the motion to approve the minutes. David Sellen seconded that motion. Motion was approved unanimously.

1. **NEW COMMISSION MEMBERS AND STANDING COMMITTEE UPDATES (Discussion / For Possible Action) –** Staff will provide any updates to the Commission on new members and vacancies in the various Committees since the previous meeting; possible action may include the SERC modifying the membership of Committees with additions or other changes, as necessary.
   1. **SERC Commissioners**

* Brandilyn Baxter stated that the State Emergency Response Commission (SERC) has no new Commissioners to be mentioned.
  1. **Committee Membership**
* Ms. Baxter noted that SERC has no new Committee Memberships to be mentioned.
* Mr. Brenner mentioned the SERC Planning and Training Committee has two (2) vacancies if anyone is interested. You do not have to be a Commissioner to join. However, you will have to devote 4-5 hours of your time in reviewing documents.

1. **LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) UPDATES (Non- Action Item)** – This item includes and addresses updated reports from LEPC activities and Nevada Tribal Nations activities occurring since the last SERC quarterly meeting and any future activities.

* Mr. Brenner called upon each Local Emergency Planning Committee (LEPC), on their updates since our last SERC Quarterly Meeting. A discussion took place for each LEPC:

1. **Carson City –** Jon Bakkedahl mentioned their LEPC met March 5th. Their next meeting is June 4th, 2024.
2. **Churchill County –** Steve Endacott reported their LEPC meets quarterly and their primary focus has been getting the OPTE and UWS grants approved.
3. **Clark County –** Billy Samuels noted their last LEPC Meeting was April 7, 2024. They have submitted the UWS FY25 Grant application. They are requesting a SERC member to join their LEPC meetings in the future.
4. **Douglas County –** There was no LEPC member present to report on Douglas County.
5. **Elko County –** James Johnston reported their LEPC meets quarterly. They have no other needs currently.
6. **Esmeralda County –** Patricia Brownfield mentioned they had their LEPC meeting April 10, 2024 which approved their UWS grant application. Their next meeting in June 18th, 2024.

1. **Eureka County –** A LEPC Member wrote into the chat that their LEPC meeting was on March 19, 2024. They are currently updating their hazardous Response Plan.
2. **Humboldt County –** There was no LEPC member present to report on Humboldt County.
3. **Lander County –** Meshell Young noted that their LEPC meets monthly. They are currently working on Trailer inventory.
4. **Lincoln County –** Derek Bowman stated their LEPC has met in January, March and April so far in 2024. They are currently working on a flooding exercise for the dam damage they had last season. There is nothing else to report.
5. **Lyon County –** Taylor Allison mentioned they have nothing significant to report. They have applied for the OPTE and UWS grants.
6. **Mineral County –** Chris Lawrence stated their last meeting was on April 9, 2024. They have submitted their UWS application to SERC. Their next meeting is July 9, 2024.
7. **Nye County –** Scott Lewis mentions their LEPC meets quarterly. They are currently working on a few tabletop exercises.
8. **Pershing County –** There was no LEPC member to report on Pershing County.
9. **Storey County –** Adam Wilson reported they have been working on trainings and tabletop exercises. Their LEPC met April 10, 2024. Their next meeting is July 10, 2024. They are currently working on Trailer Inventory.
10. **Washoe County –** Brian Taylor mentioned they have submitted both OPTE and UWS grants to SERC. They have held a tabletop exercise and have a few more planned for the community.

1. **White Pine County –** Michael Dalton noted their LEPC meets quarterly. They plan on holding a few tabletop exercises. Nothing more to report.
2. **Nevada Tribal Nations –** Lance Chantler reported their primary focus is a SERC trailer they have purchased and are currently working on.
3. **NON-STATE AGENCY UPDATES (Non-Action Item)** – This item includes and addresses updated reports from the agencies listed below regarding activities occurring since the last SERC quarterly meeting and any future activities. Reports may include:
   1. **U.S. Environmental Protection Agency (EPA)**

* Mr. Brenner mentioned that EPA has a new drinking water requirement to monitor for PFAS, which is Per and Polyfluoroalkyl Substances.
  1. **Federal Emergency Management Agency (FEMA)**
* Kris Haines stated that FEMA currently has no active incidents. Mr. Haines is monitoring DEM trainings that are currently being conducted. Nothing further to report.
  1. **U.S. Department of Homeland Security - (DHS)**
* There is no report on DHS.

1. **STATE AGENCY UPDATES (Non-Action Item)** – This item includes and addresses updated reports from the agencies listed below regarding activities occurring since the last SERC quarterly meeting and any future activities. Reports may include:
2. **Nevada State Police Highway Patrol Division (NHP) –**

* There is no report from the NHP.

1. **Nevada State Police Fire Marshal Division (SFM) – Nicole Hoekstra**

* Ms. Hoekstra mentioned there is multiple trainings that are available through SFM. Chief Dyzak has nothing new to report.

1. **Nevada Division of Environmental Protection (NDEP) – Kelly Thomas**

* Mr. Thomas has no updates to report.

1. **Nevada Division of Industrial Relations, OSHA Unit – Bill Gardner**

* Mr. Gardner mentioned they are currently preparing for some trainings and inspections coming up this year.

1. **Nevada Division of Emergency Management & Nevada Radiation Control Program –**

* Mr. Bakkedahl reported that DEM is currently working on trainings and sending out the calibration trailers to conduct calibrations.

1. **SERC COMMITTEE REPORTS (Discussion / For Possible Action)** – This item includes, and address updates from the Committees listed below regarding activities occurring since the last SERC quarterly meeting and any future activities.
   1. **BYLAWS COMMITTEE** – the Chair of the Committee or spokesperson will provide a deficiency list on the LEPC submissions for require compliance documents due to the SERC by January 31st, possible action may include the SERC taking appropriate action based on the deficiencies to resolve the problem.

* David Sellen reported the Bylaws Committee meeting was held February 22, 2024. There were no deficiencies and all LEPC’s were compliant. End of report.
  1. **PLANNING AND TRAINING SUBCOMMITTEE** – the Chair of the Subcommittee or spokesperson will give an update since the last SERC meeting to include an update on LEPC and State Agency submissions for required compliance documents due to the SERC by January 31st to be eligible for grant funds in FY2025.
* Kimberly Ferguson mentioned the Planning and Training Committee meetings were held. During that last meeting the FY25 OPTE grant applications for all the LEPCs were reviewed. End of report.
  1. **FUNDING COMMITTEE** – the Chair of the Committee or spokesperson will provide an update from the last SERC meeting.
     + 1. **REVIEW OF SERC OPTE GRANT APPLICATIONS** – the SERC will review the FY2025 SERC OPTE grant application recommendations from the Funding Committee; possible action may include approving, with or without contingencies or denying such applications. The following LEPCs and State Agency have submitted an application, Carson City LEPC, Churchill County LEPC, Clark County LEPC, Douglas County LEPC, Elko County LEPC, Esmeralda County LEPC, Eureka County LEPC, Humboldt County LEPC, Lander County LEPC, Lincoln County LEPC, Lyon County, Mineral County LEPC, Nye County LEPC, Pershing County LEPC, Storey County LEPC, Washoe County LEPC, White Pine County LEPC and Nevada State Fire Marshal.
* Richard Brenner noted that 16 out of 17 LEPCS applied for the OPTE Grant which was reviewed during our Funding Committee Meeting on April 18, 2024. All LEPC who were not compliant had 45 days from April 18, 2024 to submit the required and missing documents. These documents are due to SERC by June 5, 2024. Mr. Brenner asked Ms. Baxter if the funding was available to support these grant applications. Ms. Baxter stated yes, there are enough funds.
* Mr. Brenner called for a motion to approve what was discussed during our last Funding Committee Meeting. Susan Crowley carried that motion. James Johnston seconded that motion. Motion was approved unanimously.

1. **ADMINISTRATIVE REPORT (Discussion Only)** – The following items may be addressed under this report:
   1. NRS updates – Ms. Baxter stated there are no NRS updates.
   2. In person meeting update – Ms Baxter mentioned SERC does not have enough funds this year for the in-person meeting. It will be built in our Budget Build for Fiscal year 2025. End of report.
2. **PUBLIC COMMENT (Non-Action Item)** – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments are limited to three minutes unless the SERC elects to extend the comments for purposes of further discussion. Comments will not be restricted based on viewpoint.
   * + 1. Dennis Nolan apologizes for missing the Funding Committee Meeting. He would like to remind the rural counties that there is a grant available for them to apply to for Funding EMS Training, Equipment and Supplies, called the Siren Grant.

# ADJOURNMENT (Discussion / For Possible Action)

# Mr. Brenner called for a motion to adjourn the meeting. Mr. Nolan carried that motion. David Sellen seconded the motion. The motion was approved unanimously. The meeting was adjourned at 9:45AM.

*This is a public meeting. In conformance with the Nevada Public Meeting Law, I, Brandilyn Baxter on behalf of SERC posted or caused the posting of this agenda on or before April 11, 2024, 9:00am, at the following locations:*

***State Emergency Response Commission*** *– 107 Jacobsen Way – Carson City*

***Nevada State Library & Archives*** *– 100 North Stewart Street – Carson City*

***Grant Sawyer Building*** *– 555 E. Washington Street – Las Vegas*

***Department of Transportation*** *– 123 East Washington Avenue – Las Vegas*

***Department of Transportation*** *– 1263 Stewart Street – Carson City*

***Department of Transportation*** *– 1951 Idaho Street – Elko*

***Department of Transportation*** *– 1401 East Aultman Street - Ely*

***Nevada Legislative Counsel Bureau*** *– 401 South Carson Street – Carson City*

***SERC web site*** *–* <http://serc.nv.gov>

***Nevada Public Notice Website*** *–* [*https://notice.nv.gov*](https://notice.nv.gov/)

*Pursuant to NRS 241.020(2) (c), a copy of supporting materials for the meeting may be obtained by contacting Brandilyn Baxter, Commission Administrator, State Emergency Response Commission at (775) 684-7511, 107 Jacobsen Way, Carson City, NV 89711 or* [*serc@dps.state.nv.us*](mailto:serc@dps.state.nv.us)

*We are pleased to make reasonable accommodations for members of the public who are disabled. If special arrangements are necessary, please notify the State Emergency Response Commission at (775) 684-7511.*

*Twenty-four (24) hour advance notice is requested.*